

# **White Roding PARISH COUNCIL**

## **MINUTES OF WHITE RODING PARISH COUNCIL MEETING HELD AT THE WHITE RODING SOCIAL & SPORTS CLUB ON 21 MAY 2018**

### **01/18 ELECTION OF CHAIRMAN**

Cllr D Bardell was unanimously elected as Chairman of White Roding Parish Council from May 2018 to May 2019

### **02/18 APOLOGIES FOR ABSENCE**

Apologies received from Cllr V Kelly

### **03/18 DECLARATIONS OF INTEREST**

To receive declarations of interests relating to items on the Agenda  
*Council Members are reminded that they should submit a revised Declaration if their circumstances have changed.*

Cllr H Chaston declared an interest in Agenda Item 12/18.1  
UTT/18/0895/FUL The Black Horse Inn

### **04/18 CONFIRMATION OF MINUTES OF THE LAST MEETING**

Agenda Item 75/17 the second sentence concerning Learner HGV drivers should have been in Agenda Item 79/17 under Highways, the minutes were duly altered and the minutes of the Council meeting held on 26 March 2018 were then unanimously agreed as a true record of the meeting.

### **05/18 PUBLIC FORUM**

There will be 15 minutes available for public question time.  
Ex Agenda

- County Councillor and District Councillor Reports  
Cllr Susan Barker ECC & UDC is now the Cabinet member for Customer and Corporate at ECC, is also setting up a database concerning times it takes emergency and rescue services to attend road accidents. Local plan is still on going with the pre-submission consultation period running from 25 June to 13 August 2018 and the inspectors have the authority to change details as required. Also, the numbers of houses required in the Uttlesford district could possibly be increased if required. There will also be a planning meeting in July or September to discuss the increase in air traffic at Stanstead. The councillor is also hopefully that there would be an increase in the money allocated for the county.

Cllr Mark Lemon UDC was aware of the concerns raised within the village about the planning application submitted regarding the Black Horse Public House and would help wherever possible with any issues arising from the application.

**06/18**

### **CLERK'S REPORT & CORRESPONDENCE**

The Clerk's Report was presented at the Annual Assembly meeting and details of correspondence received was noted

**07/18**

### **COUNCILLOR'S REPORTS**

Cllr D Bardell reported:

As permission had been obtained for a defibrillator to be sited within the Bretts complex the defibrillator and housing can now be ordered. Details of training required and costs need to be obtained.

Also, as the notice board in St Martins Close has been damaged it will be removed and only the noticeboard near the bus stop will be used in future.

Cllr J Spalding: There was a need to find out who owns the bus shelter situated near the Black Horse Public House.

Also, there had been problems concerning the fact that there had recently been a four-day delay in the collection of the brown food caddy or green recycling bins by UDC.

**08/18**

### **DATA PROTECTION**

Cllr V Keely was to be the approved Data Protection Officer for the council, the clerk to liaise with Cllr Kelly.

**09/18**

### **FINANCIAL MATTERS**

**09/18-1** Confirmation of the Internal Auditor's approval of the 2016/17 Annual Audit Return was noted.

**09/18-2** The Audit figures 2017/18 for submission to Audit Commission was approved.

**09/18-3** EALC and CPRE membership for 2017/18 was approved

#### **09/18-4**

**1** The Village Hall Insurance 2017/18 notification was approved for payment

**2** The Parish Council Insurance from Community Action Suffolk Insurance was approved for payment

**3 After** discussion it was decided not to join The Hundred Parishes Society at present

**09/18-5** The following cheques were approved for payment:

Agenda Item	Cheque Number	Details	Amount
09/18-5.1		P Roberts Salary April – May 2018	315.44
09/18-5.2		HMRC Tax April-May 2018	78.80
09/18-5.3		P Roberts Expenses April-May 2108	46.86
09/18-5.4		L J Richardson Payroll April-May 2018	6.00

09/18-5.5		EALC – Subscription Fee 2018/19	102.87
09/18-5.6		Village Hall Plus Groups re Village Hall Insurance 2018/19	307.83
09/18-5.7		Community Action Suffolk Insurance re WRPC Insurance 2018/19	213.87
09/18-5.8		WRSSC – Hall Hire re Parish Council Meetings 2017/18	120.00
09/18-5.9		WRSSC – Donation re Hall Hire for Roding's Friendship Club Christmas Party	50.00
09/18-5.10		CPRE – Membership 2018/19	36.00
<b>Total Payments for May 2017</b>			<b>£1277.63</b>

**Direct Debits** – Unity Trust Service Charge 31 March 2018 £18.00 - noted

**Monies Received** – EALC /ECC Bursary re Data Protection Regulations Course £33.75 - noted

**09/18-6** Advise Councillors of current Bank Statement figures - noted

**09/18-7** Advise Council of the Cashbook figures - noted

**10/18**

**GRANT RE DEFIBRILLATOR UPDATE**

See Agenda item 07/18 Cllr D Bardell regarding the defibrillator and training requirements.

**11/18**

**HIGHWAYS**

Overgrown vegetation on the pavements near Bretts was becoming a safety issue and the clerk was requested to inform Highways.

Speeding continuing to be an issue and Highways to be contacted yet again.

**N.B. Cllr H Chaston left the Parish Council Meeting before Agenda Item 12/8**

**12/18**

**PLANNING MATTERS**

**12/18-1** Planning Applications for debate & resolution

UTT/18/08883/HHF Mill View, Church Lane – Erection of single story rear extension and link verandah

UTT/18/0895/FUL The Black Horse Inn – Change of use from public house(Class A34) to self-contained dwelling (Class C3) and associated works including landscaping

**12/18-2** Planning Applications Decisions by UDC

At the Parish Council meeting the Clerk will provide a list of all current UDC planning decisions, which can also be viewed via the Internet as follows:

Log on to [www.uttlesforddistrictcouncil.gov.uk](http://www.uttlesforddistrictcouncil.gov.uk)

1.Planning & building Control

2.Application & Decision 3. Search Planning Applications enter either White Roding or the Planning Application Number

**12/18-3** Planning issues for debate  
To discuss any planning related issues of concern.

**13/18** **UTTLESFORD DISTRICT COUNCIL**  
See Cllr S Barker report Agenda Item 05/18

**14/18** **INFORMATION EXCHANGE/ NEXT AGENDA ITEMS ONLY**  
No items submitted.

**15/18** **CONFIRM DATE & TIME OF NEXT MEETING**  
It was agreed the next meeting date be set for 16 July 2018

**16/18** **CLOSE MEETING**  
Meeting closed at 8.10 p.m.