

White Roding PARISH COUNCIL

Parish Clerk: Pat Roberts
30 New Road, Rayne
Essex CM77 6TG
Tel: 07983455211
E-mail: pat.roberts14@btinternet.com

MINUTES OF THE MEETING HELD AT THE WHITE RODING SOCIAL & SPORTS CLUB WHITE RODING ON 23 MAY 2016

Present **Cllr D Bardell**
 Cllr H Chaston
 Cllr V Kelly
 Cllr J Spalding

Parish Clerk **P Roberts**

District Cllr **Cllr M Lemon**

1 member of the public

01/16 ELECTION OF CHAIRMAN

It was unanimously agreed to re-elect Cllr D Bardell as the Chairman of White Roding Parish Council. The Acceptance of Office as Chairman of White Roding Parish Council was duly signed.

02/16 APOLOGIES FOR ABSENCE

Apologies for absence received from:
Cllr D Edwards
County Cllr S Barker

03/16 DECLARATIONS OF INTEREST

To receive declarations of interests relating to items on the Agenda
Council Members are reminded that they should submit a revised Declaration if their circumstances have changed.
None declared

04/16 CONFIRMATION OF MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 18 March 2016 were unanimously approved as a true record of the meeting and duly signed by the Chairman.

05/16 PUBLIC FORUM

There will be 15 minutes available for public question time.
No matters raised.

Ex Agenda

- District and County Councillors Report
Cllr M Lemon reported:
 - New Chief Executive appointed to Uttlesford District Council (UDC)
 - Will contact the Enforcement Officers at UDC regarding issues at Colville Hall
 - The proposed new M11 junction at Harlow North, which would allow for access to the M11 from the A120 and the A1060 instead of the A414, would almost certainly will result in more vehicles using the A1060 through White Roding Village. This will make the need for Speed Indicator Signs to slow the traffic down through the village all the more urgent.

06/16

CLERK'S REPORT & CORRESPONDENCE

Details of correspondence received had been circulated with the meeting paperwork.

The Clerk's Financial Report for 2015/16 had been submitted to the Annual Assembly.

07/16

COUNCILLOR'S REPORTS

Cllr D Bardell

- Outbreak of Vandalism at the Playground and Sports Field had included setting fire to trees and breaking of branches of the trees. WRSSC looking into possibility of installing CCTV – Clerk to investigate if there are any grants available when estimate of costs have been received.

Cllr V Kelly

- Informed the Council that she had received a letter from Highways confirming that Marks Hall Lane should be re-surfaced sometime between end of June and mid-July,

Cllr J Spalding.

- Bus timetables have not been changed to show the current buss times through the village, but the Number 59 is still running on weekdays and weekends.
- Green Garden Waste Collection – if possible try and get collection times changed to an early time on a Sunday next year. Clerk explained that although the collection day had been changed to a Sunday this year no choice of collection times had been available. The Clerk would inform UDC of White Roding Parish Council request when confirming the Green Garden Waste Collection for 2017.

• **08/16**

FINANCIAL MATTERS

08/16-1 The Internal Auditor's approval of the 2015/16 Annual Audit Return had been completed and returned to the Clerk.

08/16-2 The Council unanimously approved the Audit figures for submission to Audit Commission and the relevant paperwork was signed by the Chairman and the Clerk

08/16-3 Transparency Grant – The Clerk had applied for and received a grant to purchase a Laptop and Software this will enable the Council to meet the requirements of the Transparency Code.

08/16-4 Unity Bank – Clerk to circulate paperwork to all Councillors for completion before opening a Bank account with Unity Trust Bank.

08/16-5 The following cheques were approved for payment

Agenda Item	Cheque Number	Details	Amount
08/16-7.1	100582	Unity Trust Bank – see 82/15-2 21 March 2016 Funds required to open new bank account	500.00
08/16-7.2	100583	P Roberts Salary April – May 2016	315.44
08/16-7.3	100584	HMRC Tax April-May 2016	78.80
08/16-7.4	100585	P Roberts Expenses April-May 2106	51.28
08/16-7.5	100586	L J Richardson –Payroll April- May 2016 TBC	3.00
08/16-7.6	100587	EALC – Subscription Fee 2016/17	99.47
08/16-7.7	100588	Village Hall Plus Groups re Village Hall Insurance	296.47
	105889	CANCELLED	
08/16-7.8	100590	Community Action Suffolk Insurance re WRPC Insurance	218.17
Total Payments for May 2016			£1562.63

08/16-6 Advise Councillors of current Bank Statement figures – Noted

08/16-7 Advise Council of the Cashbook figures - Noted

09/16 HIGHWAYS

To discuss any Highways issues regarding White Roding

- To be reported to Highways - Damaged or ill-fitting Man hole covers on the A1060 one near the garage and one near Marks Hall Lane.

10/16 PLANNING MATTERS

10/16-1 Planning Applications for debate & resolution

10/16-2 Planning Applications Decisions by UDC

At the Parish Council meeting the Clerk will provide a list of all current UDC planning decisions, which can also be viewed via the Internet as follows:

Log on to www.uttlesforddistrictcouncil.gov.uk

1.Planning & building Control

2.Application & Decision 3. Search Planning Applications enter either White Roding or the Planning Application Number

10/16-3 Planning issues for debate

To discuss any planning related issues of concern.

11/16 UTTLESFORD DISTRICT COUNCIL

Update regarding any information received from UDC

- Start date of Green Waste Skip for 2016 had been posted on noticeboards and the Parish Council website.

- 12/16** **INFORMATION EXCHANGE/ NEXT AGENDA ITEMS ONLY**
Items for discussion only
Cllr V Kelly reported that old Parish Council paperwork had been passed on to her from the previous Chairman Peter Trendall
- 13/16** **CONFIRM DATE & TIME OF NEXT MEETING**
The next meeting date was confirmed as 18 July 2016
- 14/16** **CLOSE MEETING**
Meeting Closed at 20:30 hours