

White Roding PARISH COUNCIL

MINUTES OF THE MEETING HELD AT THE WHITE RODING SOCIAL & SPORTS CLUB WHITE RODING ON 18 JANUARY 2016

Present **Cllr D Bardell**
 Cllr V Kelly
 Cllr J Spalding

District Councillor **Cllr M Lemon**

Parish Clerk **P Roberts**

No members of the public attended the meeting

62/15 **APOLOGIES FOR ABSENCE**

Apologies for absence received from:
Cllr H Chaston
Cllr D Edwards

Cllr S Barker Essex County Council

63/15 **DECLARATIONS OF INTEREST**

To receive declarations of interests relating to items on the Agenda
*Council Members are reminded that they should submit a revised
Declaration if their circumstances have changed.*
None declared

64/15 **CONFIRMATION OF MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on ~~18 January 2016~~
23 November 2015 were approved as a true record of the meeting and
duly signed by the Chairman.

65/15 **PUBLIC FORUM**

15 minutes are available for public question time.
No questions raised during public forum

Ex Agenda

- District and County Councillors Report

Cllr M Lemon District Councillor reported:

- He has a new homes bonus grant monies to distribute through his area and would like to know before end of March 2016 is there are any community schemes in White Roding that may benefit from a small grant up the £1500 although some restrictions apply.
- New Chief Executive appointed to Uttlesford District Council from February 2016.
- Andrew Taylor – Deputy Planning Officer was leaving Uttlesford District Council and a new Planning Officer would need to be appointed
- The recent Licensing Committee Meeting where Colville Hall's application regarding their music licence was on the agenda was well attended by White Roding residents. The meeting s results were - No amplified music outside and music to stop at 12 o'clock (Midnight) and people attending the events to be off site by 12.30 a.m.
- Flooding – the issues raised by flooding continue to be an issue and Cllr Lemon will be contacting White Roding residents affected.

No County Councillor Report received.

66/15

CLERK'S REPORT & CORRESPONDENCE

The Clerk's had circulated details of correspondence received and reported:

- Although the bank statement are sent direct to the clerk she had been unable to obtain any information from Barclays Bank regarding effecting changes of signatories on the bank mandate. The Clerk would now contact Unity Bank regarding for full details of setting up a bank account .
- The Clerk informed the Councillors that she would be applying to the Transparency Fund for Smaller Authorities for grant funding for a laptop and software which would then enable the Parish Council to comply with the requirement of the Transparency Code for Smaller Authorities.

67/15

COUNCILLOR'S REPORTS

Cllr D Bardell

Seems to be a increase of requests to Parish Councils and parishioners to get involved in safety issues which is possible an area that the RCCE Village Agents would have more expertise.

Cllr J Spalding

Informed the Council that Cllr M Lemon Uttlesford District Council is now the Chairman of the Transport Forum.

68/15**FINANCIAL MATTERS**

68/15-1 Cancellation of cheque 100563 Norwood Landscapes
Cancellation of cheque 100563 made out to Norwood Landscapes for £400 was which had been paid on behalf of the Parish Council by White Roding Sports & Social Club (WRSSC), and issue of a cheque payable to WRSSC being reimbursement of payment already made to Norwood Landscapes for contract grass cutting 2015, was approved

68/15-2 A payment of £50.00 being donation to White Roding Christmas Club party December 2014 as this item was omitted in error from an invoice submitted by WRSSC in May 2015 was approved

68/15-3 The following cheques were authorised for payment

Agenda Item	Cheque Number	Details	Amount
68/15-3.1	100569	WRSSC being reimbursement of payment made to Norwood Landscapes – Grass Cutting in the Play area 2015	400.00
68/15-3.2	100570	WRSSC – Donation re Christmas Party 2014 see Invoice dated 31 March 2015 – Item omitted in error from payment of original invoice	50.00
68/15-3.3	100571	HMRC – Tax re Dec 2015 & Jan 2016	79.00
68/15-3.4	100572	P Roberts Salary Dec 2015 & Jan 2016	315.24
68/15-3.5	100573	P Roberts Expenses Dec 2015 & Jan 2016	50.26
68/15-3.6	100574	L J Richardson Payroll Dec 2015 & Jan 2016	3.00
68/15-3.7	100575	UDC – Election Costs May 2015	103.37
68/15-3.8	100576	UDC – Green Skip Costs 2015	1991.71
68/15-3.9	100577	ICO – Data Protection fee 2016	35.00
Total Payments for January 2016			£3027.58

68/15-4 The Clerk advised the Councillors of current Bank Statement figures

68/15-5 Precept 2016/17

A Precept for 2016/17 of £6094 was approved by the Council and The Precept upon Charging Authority form was signed by the Chairman, to be submitted to Uttlesford District Council. The sum of £6094 with the additional grant of £206 From Uttlesford District Council will achieve a total Precept of £6300 to be received by White Roding Parish Council for the year 2016/17

68/15-6 The future of External Audit for Smaller Authorities
The Parish Council approved using the Smaller Authorities Audit Appointments Limited (which has recently been set up by the National Association of Local Councils (NALC) , the Society of Local Council clerks (SLCC) and the Association of Drainage Authorities (ADA)) to take over the appointment of external Auditors and the setting of audit fees for smaller authorities (with a budget of under £25000 per year) from 2017.

The Council did not think the alternative for the Parish council to opt out of the scheme and set up an independent Audit Panel to procure external audit itself was a practicable option for White Roding Parish Council.

69/15 **HIGHWAYS**

To discuss any Highways matters regarding White Roding

- Speed Watch Scheme in White Roding - Email received from a parishioner concerned about speeding within the village, also raising the possibility of resurrecting the Speed Watch Scheme

The Council again stressed their concern's regarding speeding through the village and the safety issues raised but they were very aware that to have a viable Speed Watch Scheme was not an easy matter. Finding parishioners who would be willing to join the scheme including a member who would be willing to co-ordinate the scheme could prove very daunting. This would be a scheme run independently from the Parish Council so the Clerk will put out notices to see if there are enough people available to start up and organise such a scheme.

- The following items to be submitted to the Highways Panel for consideration in their 2016/17 budget
 - a. Speed Indicator Display signs for White Roding on the A1060
 - b. Footpath from Hatfield Heath end of White Roding to link up with the footpath at Virdee's garage.

70/15 **MEETING DATES 2016/17**

The following Parish Council meeting dates for 2016/17 were approved:

21 March 2016
23 May 2016
18 July 2016
19 September 2016
21 November 2016
16 January 2017
20 March 2017

71/15

PLANNING MATTERS

71/15-1 Planning Applications for debate & resolution
UTT/15/3805/HHF as amended Mark Hall, Marks Hall Lane - Proposed single storey infill with side extension, rear poach extension and remodelling to secondary entrance. Raised dormer window hood to later extension and remodelling of existing conservatory. No detailed paperwork received as at 11 January 2015 – The council offered no comments against this application

71/15-2 Planning Applications Decisions by UDC –
UTT/15/3462/HHF Woodbine Cottage, Church Lane – Proposed demolition of existing double garage and erection of replacement outbuilding/garage. Refused
Noted

At the Parish Council meeting the Clerk provided a list of all current UDC planning decisions, which can also be viewed via the Internet as follows:

Log on to www.uttlesforddistrictcouncil.gov.uk

1.Planning & Building Control

2.Application & Decision 3. Search Planning Applications enter either White Roding or the Planning Application Number

71/15-3 Planning issues for debate

There were no planning related issues of concern, Colville Hall's Licensing application had been covered in District Councillors report.

72/15

UTTLESFORD DISTRICT COUNCIL

Nothing received from UDC for discussion.

73/15

INFORMATION EXCHANGE/ NEXT AGENDA ITEMS ONLY

No items discussed.

74/15

CONFIRM DATE & TIME OF NEXT MEETING

Next meeting date agreed as 21 March 2016

75/15

CLOSE MEETING

Meeting Closed at 8.10