

**MINUTES OF WHITE RODING PARISH COUNCIL MEETING  
HELD AT WHITE RODING SPORTS & SOCIAL CLUB  
ON 29 JANUARY 2024**

**Present:**

**Cllr D Bardell  
Cllr H Chaston  
Cllr V Kelly  
Cllr J Spalding**

**Clerk P Roberts**

**42/23      APOLOGIES FOR ABSENCE**

Apologies for absence received from:

Cllr S Barker Essex County Council (ECC)  
Cllr M Lemon Uttlesford District Council (UDC)

**43/23      DECLARATIONS OF INTEREST**

To receive declarations of interests relating to items on the Agenda.

None declared.

*Council Members are reminded that they should submit a revised Declaration if their circumstances have changed.*

**44/23      CONFIRMATION OF MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 20 November 2023 were approved after Agenda Item 38/23 was altered to 200 copies. The minutes were then duly signed by the Chairman.

**45/23      PUBLIC FORUM**

An opportunity for members of the public to raise matters of concern. Please note that the Parish Council will be adhering to any current constrictions that have been issued by the Government.

No members of the public were present at the meeting.

**46/23      CLERKS REPORT**

Clerk report and correspondence.

The Clerk had no matters to report to the Council.

**47/23**

## **COUNCILLORS REPORTS**

Cllr D Bardell reported:

- The Village Open Day was a well-attended successful event.
- The Parish Council Notice Board on the Black Horse Public House forecourt cannot be opened fully as a sign erected by UK Power has blocked it. Clerk to try and contact someone to rectify this.
- Dog Waste Bins – a new dog waste bin is required to replace a damaged bin at the sports ground.
- The Council has been asked to organise a Litter Pick in White Roding – the Clerk asked to put a notice on the website asking for volunteers.
- Potholes in Matching Lane to be reported.
- Several premises within the village were affected when a main electric cable was accidentally damaged.

Cllr V Kelly reported:

- The Welcome to White Roding leaflets had been distributed.

**48/23**

## **FINANCIAL MATTERS.**

**48/23-1** The following cheques for payment were approved:

| Agenda Item                            | Cheque Number | Details                                                            | Amount          |
|----------------------------------------|---------------|--------------------------------------------------------------------|-----------------|
| 48/23-1.1                              | 300250        | MFP Marketing -Purchase of 200 Welcome to White Roding booklets    | 650.00          |
| 48/23-1.2                              | 300251        | HMRC Tax Dec 2023 – Jan 2024                                       | 86.40           |
| 48/23-1.3                              | 300252        | P Roberts Salary Dec 2023 – Jan 2024                               | 345.92          |
| 48/23-1.4                              | 300253        | P Roberts Expenses Dec 2023 – Jan 2024                             | 79.50           |
| 48/23-1.5                              | 300254        | L J Richardson Payroll Dec 2023 – Jan 2024 + under charge for 2023 | 7.80            |
| <b>Total Payments for January 2024</b> |               |                                                                    | <b>£1169.62</b> |

**Direct Debits-** Unity Bank Service Charges to December 2023 taken. Noted.

**48/23-2** Advise Councillors of current Bank Statement figures. Noted.

**48/23-3** Advise Council of the Cashbook figures. Noted.

**49/23 HIGHWAYS**

To discuss Highway matters.

Clerk - to advise Councillors of any new information received regarding the sighting, purchase and installation of Speed Indicator Device or devices. (SID's)

Hatfield Heath are having 2 SID'S installed and once they are in place the Parish Council will visit the installations to help them decide about placement of signs in White Roding.

**50/23 PLANNING MATTERS**

**50/23-1** Planning Applications for debate & resolution UTT/23/3203/HHF 1 Norrington Cottages, Poplars Lane - Single storey side extension, rear conservatory and internal alterations to attached annexe. Proposed front porch to main dwelling. The Parish Council raised no objections to the planning application.

**50/23-2** Planning Applications Decisions by UDC  
At the Parish Council meeting the Clerk will provide a list of all current UDC planning decisions, which can also be viewed via the Internet as follows:

Log on to [www.uttlesforddistrictcouncil.gov.uk](http://www.uttlesforddistrictcouncil.gov.uk)

1.Planning & building Control

2.Application & Decision

3. Search Planning Applications enter either White Roding or the Planning Application Number

**50/23-3** Planning issues for debate

To discuss any planning related issues of concern.

**51/23 PRECEPT 2024/2025**

The final Precept figure for 2024/2025 of £11,000 has been submitted to UDC.

**52/23 WELCOME TO WHITE RODING UPDATE**

~~300~~ 200 Welcome to White Roding Booklet ordered.

Booklets have been distributed throughout the village.

**53/23 NEXT AGENDA ITEMS ONLY**

Items for the next Agenda - discussion of any items listed will take place at the next meeting before any decision are made.

Purchase of a Dog Waste Bin to be on the next agenda.

**54/23**

**CONFIRM DATE & TIME OF NEXT MEETING**

To agree the next meeting date to be set for 18 March 2024.

**55/23**

**CLOSE MEETING**

Meeting Closed at 8:00 pm