MINUTES OF WHITE RODING PARISH COUNCIL MEETING HELD AT WHITE RODING SPORTS & SOCIAL CLUB ON 20 MARCH 2023

Present: Cllr D Bardell Cllr V Kelly Cllr J Spalding

Clerk P Roberts

56/22 APOLOGIES FOR ABSENCE

Apologies for absence received from:

Cllr H Chaston Cllr D Edwards

Cllr S Barker Essex County Council (ECC)
Cllr M Lemon Uttlesford District Council (UDC)

57/22 DECLARATIONS OF INTEREST

No declarations of interests relating to items on the Agenda received.

Council Members are reminded that they should submit a revised Declaration if their circumstances have changed.

58/22 CONFIRMATION OF MINUTES OF THE LAST MEETING

The minutes of the Parish Council meeting held on 16 January 2023 were approved and duly signed by the Chairman.

59/22 PUBLIC FORUM

An opportunity for members of the public to raise matters of concern. Please note that the Parish Council will be adhering to any current constrictions that have been issued by the Government.

No members of the public attended the meeting.

60/22 CLERKS REPORT

Clerk report and correspondence. Noted.

61/22 COUNCILLORS REPORTS

Councillors to report items of interest.

Cllr D Bardell: Wished thanks to Cllr M Lemon UDC for the £700 grant towards the WRSSC Over Sixties Lunch to be noted in the minutes.

62/22 FINANCIAL MATTERS. 62/22-1

- **1.** To approve the following invoice for payments UDC Green Garden Waste Skip Collection invoice for 2022 Approved.
- **2.** VCS Websites for 2023 -& Email service. Approved.

62/22-2 The following payments were approved:

Agenda Item	Cheque Number	Details	Amount
62/22-2.1	300223	LJ Richardson Payroll Feb – March 2023 + Year End	11.00
62/22-2.2	300224	HMRC Tax Feb - March 2023	86.40
62/22-2.3	300225	P Roberts Salary Feb – March 2023	345.92
62/22-2.4	300226	P Roberts Expenses Feb – March 2023	75.12
62/22-2.5	300227	UDC Green Garden Waste Skip 2022	2940.00
62/22-2.6	300228	VCS Websites 2023/2024 & Email Hosting Services	210.00
Total Payments for March 2023			£3668.44

Standing OrdersUnity Trust Bank£18.00ICO Data Protection£35.00

Noted.

62/22-3 Advise Councillors of current Bank Statement figures. Noted.

62/22-4 Advise Council of the Cashbook figures. Noted.

62/22-5 To agree to defer discussion on increase to Clerks salary until NJC Pay Scales for 2023-2024 are published. Agreed.

62/22-6 To approve Internal Auditor for 2022 – 2023 Audit. Agreed.

63/22 HIGHWAYS

To discuss Highway matters.

The following potholes to be reported:

Church Lane and Matching Lane.

Update on Speed Indicator Devices.

A decision to be made after the elections in May 2023.

64/22 PLANNING MATTERS

50/22-1 Planning Applications for debate & resolution UTT/22/3388/LB 2 Lower Cottages, Chelmsford Road. New font porch, rear and side single storey extension and internal alterations. — White Roding Parish Council did not object to this planning application.

UTT/23/0110/FUL Warwicks Chelmsford Road White Roding Essex Retrospective application for retention of temporary structures and change of use of part of a garden to class E (Commercial, Business and Service) as a Café and outdoor restaurant.

White Roding Parish Council objected and their objections can be viewed on UDC Planning website.

64/22-2 Planning Applications Decisions by UDC No received from UDC Planning.

At the Parish Council meeting the Clerk will provide a list of all current UDC planning decisions, which can also be viewed via the Internet as follows:

Log on to www.uttlesforddistrictcouncil.gov.uk

- 1.Planning & building Control
- 2.Application & Decision 3. Search Planning Applications enter either White Roding or the Planning Application Number

64/22-3 Planning issues for debate

To discuss any planning related issues of concern.

65/22 UDC

To discuss UDC matters and Parish Election in May 2023. The Parish Clerk collect all the completed nomination papers for the forthcoming election and will and deliver them by hand to UDC Saffron Walden as required.

66/22 Welcome to White Roding Booklet

To discuss revisions and alterations required to the Welcome to White Roding booklet before any reprint is ordered. Cllr V Kelly has started an in-depth update of the booklet and other Councillors will also submit any alterations as needed. This will be an item for a future Agenda.

67/22 NEXT AGENDA ITEMS ONLY

Items for the next Agenda - discussion of any items listed will take place at the next meeting before any decision are made.

No items discussed.

68/22 CONFIRM DATE & TIME OF NEXT MEETING

The meeting date was set as 15 May 2023 for the following meetings.

White Roding Village Hall Charity Trust AGM

White Roding Annual Assembly

White Roding Parish Council

Date will be shown on the Parish Council Website at least one week before date of meeting.

69/22 CLOSE MEETING

Meeting closed at 8:00 p.m.