

**MINUTES OF WHITE RODING PARISH COUNCIL MEETING  
HELD AT WHITE RODING SPORTS & SOCIAL CLUB  
ON 23 MAY 2025**

**Present:**

**Cllr D Bardell  
Cllr H Chaston  
Cllr V Kelly  
Cllr J Spalding**

**Clerk P Roberts**

- 01/25      ELECTION OF CHAIRMAN**  
Cllr David Bardell was unanimously elected as Chairman of White Roding Parish Council for 2025/2026.
- 02/25      APOLOGIES FOR ABSENCE**  
Apologies for absence received from:  
Cllr Susan Barker ECC (Essex County Council)  
Cllr Mark Lemon UDC (Uttlesford District Council)
- 03/25      DECLARATIONS OF INTEREST**  
To receive declarations of interests relating to items on the Agenda  
*Council Members are reminded that they should submit a revised Declaration if their circumstances have changed.*  
None declared.
- 04/25      CONFIRMATION OF MINUTES OF THE LAST MEETING**  
The minutes of the Council meeting held on 17 March 2025 were approved as a correct record and duly signed by the Chairman.
- 05/24      PUBLIC FORUM**  
An opportunity for members of the public to raise matters of concern. Please note that the Parish Council will be adhering to any current constrictions that have been issued by the Government.  
No members of the public present.
- 06/25      CLERKS REPORT**  
Clerk report and correspondence.

**07/25**

## **COUNCILLORS REPORTS**

Councillors to report items of interest.  
No items reported.

**08/25**

## **FINANCIAL MATTERS.**

**08/25-1** The receipt of the Internal Auditor's approval of the 2023/24 Annual Audit Return was formally approved.

**08/25-2** The Audit figures 2024/25 for submission to Audit Commission and publication on the Parish Council website were formally approved.

**08/25-3** The following items were formally approved for payment:

EALC Affiliation Fee 2025/26

CPRE membership 2025/26

Business Services Invoices for WRPC & Village Hall for 2024/25

WRSSC re Hall Hire & Donation.

RCCE membership for 2025/26

**08/25-4** The following cheques were formally approved for payment:

Agenda Item	Cheque Number	Details	Amount
08/25-4.1	300296	VCS Websites LTD 2025/6	180.00
08/25-4.2	300297	EALC Affiliation Fee 2025/26	127.54
08/25-4.3	300298	RCCE Membership 2025/26	61.80
08/25-4.4	300299	CPRE Membership 2025/26	36.00
08/25-4.5	300300	WRSSC – Hall Hire	150.00
08/25-4.6	300301	WRSSC – Donation to Christmas Party 2024 for Elderly	50.00
08/25-4.7	300302	P Roberts Salary April – May 2025	382.80
08/25-4.8	300303	P Roberts Expenses	85.55
08/25-4.9	300304	HMRC – Tax NIC April-May 2025	104.81
08/25-4.10	300305	LJ Richardson – Payroll April to May 2025	6.20
08/25-4.11	300306	Business Services @ CAS Ltd – WRVH Insurance 2025/2026	464.36
08/25-4.12	300307	Business Services @ CAS Ltd WRPC Insurance 2025/2026	398.84
<b>Total Payments for May 2025</b>			<b>£2047.90</b>

**Direct Debits-**

**£6.00** Unity Bank Service Charges 30.4.2025

**£6.00** Unity Bank Service Charges 30.5.2025

**08/25-5** Advise Councillors of current Bank Statement figures. Noted

**08/25-6** Advise Council of the Cashbook figures. Noted

**09/25**

**HIGHWAYS**

To discuss Highway matters.

Clerk – Advised Councillors that although there are no issues regarding the placement of Speed Indicator Device or devices SID's along the A1060 the licences have not yet been issued. As soon as the paperwork is completed the Parish Council can progress with the purchase of the required equipment.

**10/25**

**PLANNING MATTERS**

**10/25-1** Planning Applications for debate & resolution

**UTT/25/1193/FUL Bretts** Farm Chelmsford Road -

Demolition of existing commercial units at Bretts Farm, erection of a new commercial building (including four units 8 residential dwellings and associated infrastructure).

The Parish Councils objections to this planning application can be viewed on UDC Planning webpage under the above reference number and Documents.

**10/25-2** Planning Applications Decisions by UDC

None received.

At the Parish Council meeting the Clerk will provide a list of all current UDC planning decisions, which can also be viewed via the Internet as follows:

Log on to [www.uttlesforddistrictcouncil.gov.uk](http://www.uttlesforddistrictcouncil.gov.uk)

1.Planning & building Control

2.Application & Decision

3. Search Planning Applications enter either White Roding or the Planning Application Number

**10/25-3** Planning issues for debate

No planning related issues of concern raised.

**11/25**

**NEXT AGENDA ITEMS ONLY**

Items for discussion on the next Agenda - SID's, Planning and appointment of a 5<sup>th</sup> Parish Councillor.

**12/25**

**CONFIRM DATE & TIME OF NEXT MEETING**

To agree the next meeting date to be set for 21 July 2025.

**13/25**

**CLOSE MEETING**

Meeting closed at 8:10 p.m.