

# White Roding PARISH COUNCIL

## **MINUTES OF WHITE RODING PARISH COUNCIL MEETING HELD AT THE WHITE RODING SOCIAL & SPORTS CLUB ON 20 JANUARY 2020**

Present:

Cllr D Bardell

Cllr H Chaston

Cllr V Kelly

Cllr J Spalding

Cllr S Barker

P Roberts Parish Clerk

### **44/19 APOLOGIES FOR ABSENCE**

Apologies received from Cllr D Edwards

### **45/19 DECLARATIONS OF INTEREST**

To receive declarations of interests relating to items on the Agenda  
*Council Members are reminded that they should submit a revised Declaration if their circumstances have changed.*

None declared

### **46/19 CONFIRMATION OF MINUTES OF THE LAST MEETING**

To approve as a correct record, the minutes of the Council meeting held on September 2019

N.B. The meeting due on 25 November 2019 was cancelled as unfortunately the Parish Council were not quorate.

The minutes of the meeting held in September 2019 were unanimously Approved and dually signed by the Chairman.

### **47/19 PUBLIC FORUM**

There will be 15 minutes available for public question time.

Ex Agenda

No questions raised as no member of the public was present.

- District and County Councillors Report

Cllr Susan Barker reported:

- Uttlesford Local Plan – due to the Inspectors concerns over Garden Communities the plan has been withdrawn for further thought and will be resubmitted at a later date.
- Stansted Airport -Decisions regarding the future proposed expansion of the airport expected soon from Uttlesford District Council (UDC).
- Essex County Council (ECC) Budgets will soon be set for 2020/2021, it is expected that there will be provision for extra funding for Highways and towards Climate Change policies. Changes expected concerning rural bus services and there is a need to encourage more use of the service.
- Scheme to **plant** more trees in the district.
- Grants to be made available for creative thinking, full details will be issued in due course.
- The Council raised concerns regarding the unsafe and deteriorating condition of the pathway along Church Lane from the Church to the A1060. Cllr S Barker asked the Clerk to send details to Highways and copy her in to the emails.

**48/19**

**CLERK'S REPORT & CORRESPONDENCE**

To receive Clerk's Report and details of correspondence received as per circulated list. Noted

**49/19**

**COUNCILLOR'S REPORTS**

To receive current issues observed by Councillors that will be of interest to the meeting but do not require resolution.

Cllr D Bardell – Litter through the village an issue, Clerk to contact Highway Rangers and the Council will arrange a litter pick in the Spring.

Cllr H Chaston – Overgrown vegetation along the pathway from Bretts Farm towards centre of the village is causing concern. Clerk to contact ECC Highways.

Cllr V Kelly – The updated version of the "Welcome to White Roding" booklet has been distributed and there are spare copies available if required.

**50/19**

**WEBSITE – ASSIGN A NEW PROVIDER**

The Council to approve a new website provider for the Council as the essexinfo.net (provided by ECC) will no longer be available after 31 March 2020.

The main contenders are 1) VCS.Net with a start-up cost of £150 and a yearly administration fee of £150 or 2) Voice.org.uk a free service run on the same lines as essexinfo.net. The Clerk will provide more information at the meeting.

After discussing the options available and as there was no guarantee of how long Voice would remain a free service it was agreed to use VCS.net the Council then approved the costs involved.

The Clerk will organise the changeover and setting up of the new site. Details of the new web site will be put on the White Roding site on Essexinfo.net and on the White Roding paperwork as soon as possible.

**51/19****FINANCIAL MATTERS****51/19-1**

The following cheques were approved for payment:

Agenda Item	Cheque Number	Details	Amount
51/19-1.1	300109	MFP Marketing -WR welcome Booklet	528.00
51/19-1.2	300110	Ivan Warboys – Playing field grass cutting	425.00
51/19-1.3	300111	P Roberts Salary Oct – Nov 2019	315.44
51/19-1.4	300112	P Roberts – Expenses Oct – Nov 2019	44.71
51/19-1.5	300113	HMRC Tax Oct – Nov 2019	78.80
51/19-1.6	300114	L J Richardson – Payroll Oct - Nov 2019	6.00
51/19-1.7	300115	P Roberts Salary Dec 2019– Jan 20	315.24
51/19-1.8	300116	HMRC Tax Dec2019 – Jan 2020	79.00
51/19-1.9	300117	P Roberts Expenses Dec 2019 – Jan 2020	33.36
51/19-1.10	300118	LJ Richardson – Payroll Dec 2019 – Jan 2020	6.00
51/19-1.11	300119	UDC Green Garden Waste 2019	2312.00
51/19-1.12	300120	VCS.Net – New Website costs	300.00
<b>Total Payments for January 2020</b>			<b>£4443.55</b>

**Direct Debits** – Unity Trust £18.00 Service Charge 30/9/2019 & £18 Service Charge 31/12/2019 Noted

**51/19-2** Advise Councillors of current Bank Statement figures Noted

**51/19-3** Advise Council of the Cashbook figures Noted

**52/19****HIGHWAYS**

To discuss any Highways issues regarding White Roding Clerk to contact Highways on issues raise in County Councillors report and in Councillors reports

**53/19****PLANNING MATTERS**

**53/19-1** Planning Applications for debate & resolution

UTT/19/3157/FUL Sunnyside, Chelmsford Road – Demolition of existing sheds and erection of 2 no. dwelling with associated curtilage, off street parking and landscaping.

**53/19-2** Planning Applications Decisions by UDC

UTT/19/2780/HHF & UTT/19/2781/LB 1 Lower Cottages Chelmsford Road – erection of side porch. Awaiting a decision

At the Parish Council meeting the Clerk will provide a list of all current UDC planning decisions, which can also be viewed via the Internet as follows:

Log on to [www.uttlesforddistrictcouncil.gov.uk](http://www.uttlesforddistrictcouncil.gov.uk)

1.Planning & building Control

2.Application & Decision 3. Search Planning Applications enter either White Roding or the Planning Application Number

**53/19-3** Planning issues for debate

To discuss any planning related issues of concern.

None to discuss.

**54/19**

**PRECEPT 2020 - 2021**

To discuss and set the Parish Council Precept for 2020/2021

Relevant paperwork circulated with the Agenda.

After reviewing and discussing the Precept figures it was unanimously agreed on a Precept figure of £7600 for 2020/2021.

The Chairman signed the required form for UDC.

**55/19**

**UTTLESFORD DISTRICT COUNCIL**

Update regarding any information received from UDC

See Agenda item 47/19 County Councillor's report.

**56/19**

**INFORMATION EXCHANGE/ NEXT AGENDA ITEMS ONLY**

Items for discussion only

To review Clerks salary.

**57/19**

**CONFIRM DATE & TIME OF NEXT MEETING**

The next meeting date was set for 16 March 2020

**58/19**

**CLOSE MEETING**

Meeting closed 8.10 p.m.