

# **White Roding PARISH COUNCIL**

## **MINUTES OF WHITE RODING PARISH COUNCIL MEETING HELD AT THE WHITE RODING SOCIAL & SPORTS CLUB ON 20 JULY 2020**

Present:

Cllr D Bardell

Cllr H Chaston

Cllr D Edwards

Cllr V Kelly

Cllr J Spalding

UDC Cllr M Lemon

P Roberts Parish Clerk

**01/20**

### **ELECTION OF CHAIRMAN**

The election of a Chairman has been deferred till May 2021.

Cllr D Bardell will remain Chairman for 2020/2021

Noted (and unanimously agreed by the remaining Councillors)

**02/2**

### **APOLOGIES FOR ABSENCE**

Apologies for absence received from Cllr S Barker Essex County Council (ECC).

**03/20**

### **DECLARATIONS OF INTEREST**

To receive declarations of interests relating to items on the Agenda

*Council Members are reminded that they should submit a revised Declaration if their circumstances have changed.*

None declared

**04/20**

### **CONFIRMATION OF MINUTES OF THE LAST MEETING**

To formally approve as a correct record, the minutes of the Council meeting held on 16 March 20 2020 that have been circulated.

The minutes were unanimously approved and duly signed by the chairman – Cllr D Bardell.

**05/20**

**PUBLIC FORUM –**

For safety reasons, could any parishioner with a matter to raise please submit it by email to the Parish Clerk before the meeting.  
No members of the public present.

The District Councillor Cllr M Lemon reported:

- Most Uttlesford District Council (UDC) officers were working from home where possible, and the UDC will continue with virtual meetings until the end of the year.
- Planning meetings are being held twice a month.
- Any general policing issues should be reported via telephoning 101.
- Hatfield Heath Parish Council Clerk is researching the possibility of several Parish Councils joining together to pay for a PCSO. It will take a while for all relevant data and costs to be collated.

No report submitted by Cllr S Barker (UDC).

**06/20**

**CLERK'S REPORT & CORRESPONDENCE**

Clerk's Report and details of correspondence received as per circulated list.

Noted

**07/20**

**COUNCILLOR'S REPORTS**

To receive current issues observed by Councillors that will be of interest to the meeting but do not require resolution.

Cllr D Bardell – Request for a donation from Friends of Roding School PTA received. Clerk to ask for more details and this may possible something for the White Roding Social and Sports Club (WRSSC) to consider.

Cllr H Chaston – Pavement at A1060 end of Church Lane being lifted by tree roots. Clerk to send details to ECC Highways.

Footpath from Marks Hall Lane to Warwicks on the A1060 has been blocked by notices stating that it is not a public footpath for quite a while.

Cllr V Kelly – 'Welcome to White Roding' Welcome Packs have been sent out to new residents.

Queried how planning applications that have been waiting for a long time are dealt with. Clerk to contact UDC Planning.

Cllr J Spalding – Confirmed that the footpath from Marks Hall Lane previously mentioned was no longer passable in places and also the tree blocking the footpath by Bretts has not been removed although it had been reported to ECC Highways.

Clerk to send details to ECC Highways.

Old telephone junction box on the corner of road from Marks Hall Lane to WRSSC is broken and urgently needs to be repaired.

Cllr Lemon offered to deal with the matter.

**08/20**

**FINANCIAL MATTERS**

**08/20-1**

To approve payment to Essex Association of Local Councils (EALC) annual subscription 2020/2021 £107.03

To approve payment to CPRE annual subscription 2020/2021 £36.00

To approve payment to RCCE annual subscription re Village Hall 2020/2021 £52.80

Unanimously approved.

**08/20-2**

The following cheques for payment were unanimously approved:

Agenda Item	Cheque Number	Details	Amount
08/20-2.1	300125	EALC Subscription 2020/2021	107.03
08/20-2.2	300126	WRSSC Hall Hire 2019/2020	120.00
08/20-2.3	300127	WRSSC Donation Friendship Club	50.00
08/20-2.4	300128	CAS PC Insurance 2020/2021	186.73
08/20-2.5	300129	CAS Village Hall Insurance 2020/2021	323.10
08/20-2.6	300130	L J Richardson – Year End 2019/2020	11.00
08/20-2.7	300131	HMRC Tax April - May 2020	78.80
08/20-2.8	300132	P Roberts Salary April – May 2020	315.44
08/20-2.9	300133	P Roberts Expenses April - May 2020	26.00
08/20-2.10	300134	CPRE Subscription 2020/2021	36.00
08/20-2.11	300135	RCCE Subscription re V/Hall 2020/2021	52.80
08/20-2.12	300136	P Roberts Salary June – July 2020	315.44
08/20-2.13	300137	P Roberts Expenses June – July 2020	47.05
08/20-2.14	300138	HMRC Tax re June – July 2020	78.80
08/20-2.15	300139	L J Richardson Payroll June - July 2020	6.00
<b>Total Payments for July 2020</b>			<b>£1754.19</b>

**Direct Debits** – Unity Trust £18.00 Service Charge 30 June 2020

Noted

**08/20-3** To confirm receipt of the Internal Auditor's approval of the 2019/2020 Annual Return.

Noted

**08/20-4** To formally approve Audit figures 2019/2020 for submission to the Audit Commission and for posting on the White Roding Web Site.

Unanimously approved

**08/20-5** Advise Councillors of current Bank Statement figures.

Noted

**08/20-6** Advise Council of the Cashbook figures.

Noted

**09/20**

**HIGHWAYS**

To discuss any Highways issues regarding White Roding 30 mph sign at the end of the drive to WRSSC to Marks Hall Lane, which is a dangerous junction, has been knocked down. The Clerk to report this to ECC Highways.

**10/20**

**PLANNING MATTERS**

Planning Issues relevant to White Roding

**Planning Issues for Debate & Resolution**

UTT/20/1056/HHF Walnut Tree Cottage, Chelmsford Road CM6 1RF - Demolition of a terrace and construction of a single storey extension in its place.

The Parish Council offered no objection to this application.

**Planning Application Decisions by UDC**

All applications are awaiting a decision.

At the Parish Council meeting the Clerk will provide a list of all current UDC planning decisions, which can also be viewed via the Internet as follows:

Log on to [www.uttlesforddistrictcouncil.gov.uk](http://www.uttlesforddistrictcouncil.gov.uk)

1.Planning & building Control

2.Application & Decision 3. Search Planning Applications enter either White Roding or the Planning Application Number

**11/20**

**UTTLESFORD DISTRICT COUNCIL**

Update regarding any information received from UDC

No relevant information received.

**12/20**

**INFORMATION EXCHANGE/ NEXT AGENDA ITEMS ONLY**

Items for discussion only

No items discussed.

**13/20**

**CONFIRM DATE & TIME OF NEXT MEETING**

To agree the next meeting date set for 14 September 2020

Agreed.

**14/20**

**CLOSE MEETING**

Meeting closed at 7.55 p.m.