

WHITE RODING PARISH COUNCIL

Parish Clerk: Pat Roberts
30 New Road, Rayne
Essex CM77 6TG
Tel: 07983455211
E-mail: clerk@whiterodingpc.org.uk
Website: www.whiterodingpc.org.uk

**AS THE MEETING DUE TO BE HELD ON THE 19 MAY WAS
NOT QUORATE DUE TO UNFORSEEN CIRCUMSTANCES
COUNCILLORS ARE NOW SUMMONED TO ATTEND A
MEETING OF WHITE RODING PARISH COUNCIL AT
THE WHITE RODING SOCIAL & SPORTS CLUB
ON FRIDAY 23 MAY 2025 AT 6.30 P.M.**

**Pat Roberts
Clerk to the Council**

***Please contact a Parish Councillor or the Parish Clerk
before the meeting if you have questions and/or queries***

AGENDA

- 01/25 ELECTION OF CHAIRMAN**
To elect the Chairman of White Roding Parish Council for 2025/2026
- 02/25 APOLOGIES FOR ABSENCE**
To receive apologies for absence.
- 03/25 DECLARATIONS OF INTEREST**
To receive declarations of interests relating to items on the Agenda
Council Members are reminded that they should submit a revised Declaration if their circumstances have changed.

04/25 CONFIRMATION OF MINUTES OF THE LAST MEETING
To approve as a correct record, the minutes of the Council meeting held on 17 March 2025.

05/24 PUBLIC FORUM
An opportunity for members of the public to raise matters of concern. Please note that the Parish Council will be adhering to any current constrictions that have been issued by the Government.

06/25 CLERKS REPORT
Clerk report and correspondence.

07/25 COUNCILLORS REPORTS
Councillors to report items of interest.

08/25 FINANCIAL MATTERS.
08/25-1 To confirm receipt of the Internal Auditor's approval of the 2023/24 Annual Audit Return.
08/25-2 To formally approve the Audit figures 2024/25 for submission to Audit Commission and publication on the Parish Council website.
08/25-3 To approve EALC Affiliation Fee 2025/26
To approve CPRE membership 2025/26
To approve Business Services Invoices for WRPC & Village Hall for 2024/25(if received)
To approve payment to WRSSC re Hall |Hire & Donation.
To approve RCCE membership for 2025/26
08/25-4 To approve the following cheques for payment:

Agenda Item	Cheque Number	Details	Amount
08/25-4.1	300296	VCS Websites LTD 2025/6	180.00
08/25-4.2	300297	EALC Affiliation Fee 2025/26	127.54
08/25-4.3	300298	RCCE Membership 2025/26	61.80
08/25-4.4	300299	CPRE Membership 2025/26	36.00
08/25-4.5	300300	WRSSC – Hall Hire	150.00
08/25-4.6	300301	WRSSC – Donation to Christmas Party 2024 for Elderly	50.00
08/25-4.7	300302	P Roberts Salary April – May 2025	382.80
08/25-4.8	300303	P Roberts Expenses	85.55

08/25-4.9	300304	HMRC – Tax NIC April-May 2025	104.81
08/25-4.10	300305	LJ Richardson – Payroll April to May 2025	6.20
08/25-4.11	300306	Business Services @ CAS Ltd – WRVH Insurance 2025/2026	464.36
08/25-4.12	300307	Business Services @ CAS Ltd WRPC Insurance 2025/2026	398.84
Total Payments for May 2025			£2047.90

Direct Debits-

£6.00 Unity Bank Service Charges 30.4.2025

£6.00 Unity Bank Service Charges 30.5.2025

08/25-5 Advise Councillors of current Bank Statement figures.

08/25-6 Advise Council of the Cashbook figures.

09/25

HIGHWAYS

To discuss Highway matters.

Clerk - to advise Councillors of any new information received regarding the sighting, purchase and installation of Speed Indicator Device or devices.

10/25

PLANNING MATTERS

10/25-1 Planning Applications for debate & resolution

UTT/25/1193/FUL Bretts Farm Chelmsford Road - Demolition of existing commercial units at Bretts Farm, erection of a new commercial building (including four units 8 residential dwellings and associated infrastructure.

10/25-2 Planning Applications Decisions by UDC

At the Parish Council meeting the Clerk will provide a list of all current UDC planning decisions, which can also be viewed via the Internet as follows:

Log on to www.uttlesforddistrictcouncil.gov.uk

1.Planning & building Control

2.Application & Decision

3. Search Planning Applications enter either White Roding or the Planning Application Number

10/25-3 Planning issues for debate

To discuss any planning related issues of concern.

11/25 NEXT AGENDA ITEMS ONLY

Items for the next Agenda - discussion of any items listed will take place at the next meeting before any decision are made.

12/25 CONFIRM DATE & TIME OF NEXT MEETING

To agree the next meeting date to be set for July 2025.

13/25 CLOSE MEETING