

## **WHITE RODING PARISH COUNCIL**

Parish Clerk: Pat Roberts  
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**COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF  
WHITE RODING PARISH COUNCIL WHICH WILL BE HELD AT  
THE WHITE RODING SOCIAL & SPORTS CLUB  
ON MONDAY 16 MARCH 2026 AT 7.30 P.M.**

**Pat Roberts  
Clerk to the Council**

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*Please contact a Parish Councillor or the Parish Clerk  
before the meeting if you have questions and/or queries*

### **AGENDA**

- 64/25 APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
- 65/25 DECLARATIONS OF INTEREST**  
To receive declarations of interests relating to items on the  
Agenda  
*Council Members are reminded that they should submit a  
revised Declaration if their circumstances have changed.*
- 66/25 CONFIRMATION OF MINUTES OF THE LAST MEETING**  
To approve as a correct record, the minutes of the Council  
meeting held on 19 January 2026.

**67/25 PUBLIC FORUM**

An opportunity for members of the public to raise matters of concern.

**68/25 CLERKS REPORT**

Clerk report and correspondence.

Green Garden Waste Skip Collections schedule for 2026 received from UDC and posted on White Roding Parish Council under Notices – Green Garden Waste Skip Collection.

**69/25 COUNCILLORS REPORTS**

Councillors to report items of interest.

**70/25 FINANCIAL MATTERS**

**708/25-1** To approve the following cheques for payment:

Agenda Item	Cheque Number	Details	Amount
70/25-1.1	300327	Pat Roberts Salary Feb - March 2026	382.80
70/25-1.2	300328	Pat Roberts Expenses Feb – March 2026	83.02
70/25-1.3	300329	HMRC Tax & Nic’s Feb – March 2026	104.98
70/25-1.4	300330	L J Richardson – Payroll Feb – March 2026 +Y/End	11.20
70/25-1.5	300331	UDC – Invoice re Garden Waste Weekend Skip 2025	3306.00
<b>Total Payments March 2026</b>			<b>3888.00</b>

**Direct Debits-**

**£6.00** Unity Bank Service Charges 31.1.2026

**£6.00** Unity Bank Service Charges 28.2.2026

**£7.00** Unity Bank Service Charges 31.3.2026

**£47.00** Information Commissioners Office (ICO)  
Data Protection Fee 2026/2027

**70/25-2** Advise Councillors of current Bank Statement figures.

**70/25-3** Advise Council of the Cashbook figures.

**70/25-4** To approve Internal Auditor for the 2025/2026 Audit.

**71/25**

**HIGHWAYS**

To discuss Highway matters.

Speed Indicator Device or devices. (SID's) update.

**72/25**

**PLANNING MATTERS**

**72/25-1** Planning Applications for debate & resolution

**UTT/26/0092/FUL** Agricultural Building at Kingstons Barn Matching Lane – Demolition of agricultural building and erection of 1no. dwelling with associated parking and garden.

The Council raised no objections to this application

**UTT/26/0174** Bantam House – the Parish Council sent the following objection to UDC Planning Department.

“Bantam House sits in the historic heart of White Roding village adjoining St Martin’s Church and the Grade II Old Rectory and as such any development must be carefully monitored to ensure that it does not adversely impact on the surrounding area.

When planning permission was previously granted in 2024 Heritage England deemed the application acceptable on the basis that the development at the time did not exceed the footprint of the original building which was illegally demolished - the CLP application seeks to double the size of the original footprint and with a double garage proposed as well this will significantly affect the site and its relationship with adjacent buildings.

Other issues raised at the time of the original applications such as the unlawful treatment of asbestos on the site, the infill of an historic moat with waste materials from other sites operated by the applicant and the creation of additional access points to the property without consent have still not been properly addressed. The previous works carried out including the illegal demolition and dumping of waste caused significant damage to the access to the church and this would again be the case if further work were permitted.

On the basis of the above the Parish Council object to the use of the CLP mechanism to extend the property”

**UTT/25/3419/OP** Chimneys Church Lane - Outline application with some matters reserved except access, layout and scale for a proposed new build 3 bed bungalow.

**72/25-2** Planning Applications Decisions by UDC

At the Parish Council meeting the Clerk will provide a list of all current UDC planning decisions, which can also be viewed via the Internet as follows:

Log on to [www.uttlesforddistrictcouncil.gov.uk](http://www.uttlesforddistrictcouncil.gov.uk)

1.Planning & building Control

2.Application & Decision

3. Search Planning Applications enter either White Roding or the Planning Application Number

**72/25-3** Planning issues for debate

To discuss any planning related issues of concern.

**73/25 POLICES & PROCEDURES**

To approve White Roding Parish Council IT Procedure 2026. To enable discussion and/or alterations if required before approval at the meeting on 16 March 2026, an emailed copy of WRPC IT Procedure 2026 has been distributed via email to all Councillors.

N.B. This is a new requirement before the Annual Governance & Accountability Return can be submitted and includes the submission for 2025/2026.

**74/25 NEXT AGENDA ITEMS ONLY**

Items for the next Agenda - discussion of any items listed will take place at the next meeting before any decision are made.

**75/25 CONFIRM DATE & TIME OF NEXT MEETING**

To agree the next meeting date to be set for May 2026.

**76/25 CLOSE MEETING**